

# Cheltenham Golf Club



## Annual General Meeting Minutes – September 2017

Date: Wednesday 20<sup>th</sup> September  
2017

Place: CGC Clubhouse

Time: 6.00 pm



# Annual General Meeting Minutes – Sep 2017

## Committee Members Present

President	Alex Lawson	<input checked="" type="checkbox"/>
Vice President	Michael Fry	<input checked="" type="checkbox"/>
Captain	Paul Finlay	<input checked="" type="checkbox"/>
Vice Captain	Hamish Bertram	<input type="checkbox"/>
Treasurer	John Burggraaff	<input checked="" type="checkbox"/>
General Committee	Barry Crowe	<input checked="" type="checkbox"/>
General Committee		<input type="checkbox"/>
General Committee	Peter McGann	<input checked="" type="checkbox"/>
General Committee	Joan Neyland	<input checked="" type="checkbox"/>
Secretary / Manager	David Stein	<input checked="" type="checkbox"/>
Assistant Manager	Jess Parker	<input checked="" type="checkbox"/>

## Members Present

See list of members, Attachment A1

## Count of Proxy Votes

Does anyone hold proxy votes for any other members? Secretary to gather and record all proxy votes.

**Quorum** is 5% of members eligible to vote (421 members). Quorum is 22. Quorum Achieved

## Chairperson's Welcome

Welcome and thanks to members for attending this year's AGM.

A list of attendees names and signatures has been collected at the door. If you have not recorded your name please do so at the end of the meeting.

## Meeting Notes:

All voting by show of hands unless otherwise recorded.

Declare meeting opened at ( 6.00 p.m.)

**Silent tribute.** A minute silence in memory of our fellow club members who have passed, as we remember their friendship and acknowledge their part in our lives. (Amen).

## Apologies

- Hamish Bertram, Ken Pattison, Neal Hills, Mary Reed, Pam Jowett, Peter Park, Trevor Isaacs, Wayne Neville, Gary McInnis, Gayle Hamilton, June Smith

## Acknowledgements

The President and committee would like to acknowledge our life members, Mr K Pattison, Mr J Sanger and Neal Hills



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## Confirmation of the minutes of AGM 2016

### Discussion:

The minutes of the last AGM have been distributed by email. Is there any objection to taking those minutes as read?

**Motion:** That this meeting confirms the minutes of the Annual General Meeting of 2016 as a true and accurate record of the meeting.

Proposed by: Di Rushbrook	Seconded by: Judith Dobie	For: All	Against:
Chairpersons Declaration:		Carried <input checked="" type="checkbox"/>	Not carried <input type="checkbox"/>

Chairperson to sign last AGM's minutes.

## A – Election of Committee Members

The Chairman declares the following positions vacant.

President	Alex Lawson
Vice President	Michael Fry
Treasurer	John Burggraaff
Vice Captain	Hamish Bertram
General Committee 2 Year Term x2	Peter McGann

### Nominations Received:

President	Alex Lawson
Vice President	Graeme Bird
Treasurer	John Burggraaff
Vice Captain	Hamish Bertram
General Committee 2 Year Term x2	Peter McGann and Ryan Marshall

**The chairman declared that as each position received one nomination, all the nominees are elected.**

Chairman's thank you to committee members not continuing.

- Alex presented Michael Fry with bottle of wine.

## C – Report from the Treasurer on the transactions during the year

The financial statements of the club are included in the Annual Report, which has distributed to members by email and are available on the club website. Are there any objections to taking the financial statements as read?

**Motion:** That this meeting confirms the financial statement as a true and accurate record of the financial position of the club during and at the end of the last financial year and that the secretary / manager submit the statement to Consumer Affairs Victoria before 21<sup>st</sup> of October 2017.

Discussion from John Burggraaff of club finances.



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## Questions and Answers.

PN – What has the increase in takings been since Friday lunches. JB – About 10% increase in bar sales.  
PM – What is the strategy behind increase in subs each year? JB – To cover all price increases applied to the club.  
VS – Can we show the golf Vic fees on our subs notice. JB – Golf Vic charge us at a different time of the year however we can look at doing this next year.  
JG – Do we charge ASAT rent? JB- No we don't. PM then mentioned the \$5 fee we take from each meal on Friday nights.

Proposed by: M. Fry	Seconded by: P. Neal	For: All	Against:
Chairpersons Declaration:		Carried <input checked="" type="checkbox"/>	Not carried <input type="checkbox"/>

**Motion:** That this meeting confirms the appointment of Miller Hannaker & Middleton as the club Auditor, subject to the committee accepting their fee.

Proposed by: J. Burggraaff	Seconded by: M.Fry	For: All	Against:
Chairpersons Declaration:		Carried <input checked="" type="checkbox"/>	Not carried <input type="checkbox"/>

## D – Key Achievements during the year

Discussion from Committee on club achievements

Alex then asked James to discuss course works.

## E – General Business

### New Items:

VS – Mentioned about Members and hospitality users. Want's a separate area for presentations on comp days.  
JG- Agreed with VS statement regarding hospitality users during presentation times.  
CL- Thinks inviting visitors for a free hit one day could encourage new members.  
RG – Believes the men's comp on Tuesday's and Thursday's should include a 9 hole comp.  
AL – Said next year's meeting will go back to 7pm

Meeting closed at 7.10 PM

### Next Meeting

AGM Wed September 19<sup>th</sup> 2018 at 7.00pm